

From

The Secretary  
House Allotment Committee, Haryana,  
Plot No.1, Sector 33-A, Chandigarh.

To

1. The Chief Secretary to Govt.  
Haryana, Chandigarh.
2. All the Heads of the Departments in Haryana,  
Stationed at Chandigarh / Panchkula.
3. The Administrative Officer,  
Haryana Civil Secretariat, Chandigarh.
4. The Under Secretary (Revenue)  
New Sectt. Sector 17 Chandigarh.
5. The Deputy Commissioner , Panchkula.
6. The Additional District & Session Judge, Panchkula.
7. The Superintending Engineer,  
Chandigarh Circle, Haryana PWD B&R Branch Chandigarh.

Memo No. 52-136

/HAC

Dated, Chandigarh, the 13.01.2011

**SUB:- INVITING APPLICATION FOR ALLOTMENT OF HARYANA GOVT. HOUSES TYPE-III AT PANCHKULA (GENERAL POOL) AND TYPE-IV IN SECTOR-39/B CHANDIGARH (GENERAL POOL) AND TYPE-I,II,III & IV (ON MEDICAL GROUNDS / ON COMPASSIONATE GROUNDS), SECTOR 39, CHANDIGARH / PANCHKULA.**

Fresh applications are invited from eligible employees of Haryana Govt for allotment of Govt. houses from eligible employees which may please be forwarded to this office by 15.2.2011.:-

1. Type-III Govt. houses at Panchkula in general category.
2. Type-IV Govt. houses in Sector-39/B, Chandigarh.in general category
3. Type-I,II,III and IV in Sector-39/B Chandigarh/Panchkula on medical and compassionate grounds.

It is intimated that an eligible employees means an employee of the eligible office of the Govt. of Haryana working on regular basis in an eligible office at Chandigarh/Panchkula. Eligible office means an office of the Govt. of Haryana located in Chandigarh/Panchkula. Haryana Govt. employees who have already been allotted Govt. house of appropriate category at Chandigarh by U.T. Administration are not eligible for allotment of the Haryana Govt. houses at Panchkula. The employees of Boards/Corporations and of other autonomous bodies are also not eligible for allotment of these houses. The Haryana Govt. employees on deputation with other Govt./Boards/Corporations are not eligible for allotment of these houses.

The following eligibility dates have been decided as given in the table below:-

Sr. No.	Type	Date of eligibility	Emoluments being drawn i.e. basic pay + grade pay only ( in new revised scales )
<b>(A) General Pool</b>			
1	III at Panchkula	1.1.2010	Applicants having Basic Pay + Grade Pay Rs17101/- to Rs. 21000 (in new scales). Rs. 6500/- to Rs. 7999/- in old scale
	IV in Sector-39/B, Chandigarh	1.1.2010	Applicants having Basic Pay + Grade Pay Rs Rs. 21001/-and above ( in new scales.) Rs. 8000/- to Rs. 13499/- in old scale
<b>(B) Medical/compassionate grounds</b>			
1	I	1.1.2010	Upto 12900/- in new scale Upto Rs. 4999/- in old scales
2	II	1.1.2010	Upto 12901/-to 17000/- in new scale Upto Rs. 5000/-to 6499/- in old scales
3	III	1.1.2010	Upto 17101/- to 21000/- in new scale Upto Rs. 6500/- to 7999/-in old scales
4	IV	1.1.2010	Upto 21000/- and above in new scale Upto Rs. 8000/- to 13499/-in old scales

The applicants are required to submit medical certificate issued from the Civil Surgeon, Panchkula/M.S. Sector-16 Chandigarh/Sector-32 Chandigarh and PGI Chandigarh **as per policy (list of diseases attached.)**. In case of compassionate grounds the applicants are required to submit death certificate of their husband and they will have to submit an affidavit regarding marital status.

The applicant will not be allowed change of house from Sector 39-B Chandigarh to Panchkula on any ground. Even the mutual change will not be allowed from sector 39-B Chandigarh to Panchkula being separate criteria.

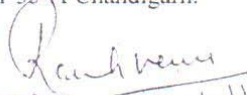
Most of the houses of type-I,II,III &IV are available for the allotment on Ist & IInd floor and once allotted house will have to be occupied otherwise the applicant will stand debarred for allotment of this type of house for a period of one year. The change of house will be allowed strictly on seniority basis on availability of the house.

It may also please be notified to all the eligible employees that once an allotment of accommodation has been accepted, the liability for license fee shall commence from the date of occupation or from the fifteenth day from the date of issue of the allotment order whichever is earlier and wherever Govt. employee, after accepting the allotment, fails to take possession of the accommodation within 14 days of issue of

allotment order he/she shall be charged license fee from such date for a period of one month or till the date on which the new allottee takes possession of the said accommodation whichever is earlier.

The endorsement at the end of application form may please be filled carefully by the Department to eliminate the possibility of back reference. It is requested that the verification should be made after consulting the service book of the employees. It may also please be notified that the applicants who have applied earlier for allotment of Type-III at Panchkula and type-IV in Sector and type-I,II,III & IV Govt. houses in Sector-39/B Chandigarh / Panchkula on medical grounds and compassionate grounds pending in this office have been consigned to record and they need to apply a fresh. No correspondence/Inquiry with reference to those applications will be entertained and will be filed out rightly.

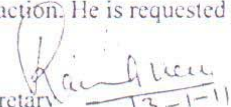
This can also be down loaded from website "haryana pwd-bandr.org". The applications to be submitted in the office of Secretary House Allotment Committee, Haryana, Nirman Sadan, Plot No. 1, Sector-33-A Chandigarh.

  
Secretary  
13-1-11  
House Allotment Committee, Haryana  
Nirman Sadan Plot No. 1, Sector-33-A  
Chandigarh.

Endst No., 137

/HAC Dated 13-1-2011

A copy is forwarded to the Director Public Relation Department, Haryana Chandigarh for information and necessary action. He is requested to give wide Publicity in Press.

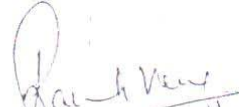
  
Secretary  
13-1-11  
House Allotment Committee, Haryana  
Nirman Sadan Plot No. 1, Sector-33-A  
Chandigarh.

Endst No., 138-165 /HAC

Dated 13-1-2011

A copy is forwarded to the following for information.

5. P/S to Chief Secretary to Govt. Haryana.
2. P/S to FCPW
3. PS to SSPW.
4. PS to EIC
5. PA to CE (NABARD)
6. All Branch Incharge in Head Office

  
Secretary  
13-1-11  
House Allotment Committee, Haryana  
Nirman Sadan Plot No. 1, Sector-33-A  
Chandigarh.

Form "A"

**Application form for allotment of Haryana Government Residence type-III at Panchkula and type-IV in sector-39/B Chandigarh in general pool and Type-I,II,III and IV on medical grounds / on compassionate grounds in Sector-39/B Chandigarh/Panchkula.**

To

The Secretary  
House Allotment Committee, Haryana,  
Room No.116, Ground Floor, Nirman Sadan,  
Plot No. 1, Sector-33,  
Chandigarh.

**Sub:- Application form for allotment of Haryana Government Residence type-III at Panchkula and type-IV in Sector-39/B Chandigarh in general pool and Type-I,II,III and IV on medical grounds / on compassionate grounds in Sector-39/B Chandigarh/Panchkula**

Sir,

The undersigned applies for the allotment of Type \_\_\_\_\_ Govt. house at Panchkula /Sec.39-B, Chandigarh.

1. Name in Block Letter \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Father's/Husband's Name \_\_\_\_\_
4. a) Date of Birth \_\_\_\_\_  
b) Date of Retirement \_\_\_\_\_
5. Place of Duty & present address \_\_\_\_\_  
a) Date of continuous posting at Chandigarh/Panchkula \_\_\_\_\_  
b) Official address \_\_\_\_\_  
c) Residential address \_\_\_\_\_  
d) Contact Number (Telephone/Mobile) \_\_\_\_\_
6. Date of joining into regular Govt. Service \_\_\_\_\_  
a) Basic pay on that day \_\_\_\_\_  
b) Scale of pay \_\_\_\_\_  
c) Designation/Group on that day \_\_\_\_\_
7. Whether permanent / regular or temporary \_\_\_\_\_
8. Particulars of the Government house under the occupation of applicant of his/her spouse \_\_\_\_\_
9. Whether the applicant has applied for any other category house \_\_\_\_\_
10. Whether the applicant has ever been debarred for allotment of Government residence \_\_\_\_\_  
a) If yes, give details thereof \_\_\_\_\_
11. a) Date since when he is entitled for the type of house applied for i.e. \_\_\_\_\_  
b) Basic pay as on 1.1.2010 \_\_\_\_\_  
c) Scale of pay \_\_\_\_\_  
d) Designation and class (Group) on that date \_\_\_\_\_  
whether pay was ever reduced  
or he was ever demoted after the date  
since when he is entitled for the type of house applied for. \_\_\_\_\_
12. Present pay / Designation on the date of application \_\_\_\_\_  
a) Basic pay \_\_\_\_\_  
b) Scale of Pay \_\_\_\_\_  
c) Designation / Group of service \_\_\_\_\_

DECLARATION

1. I certify that I have been serving in the office of State Govt. of Haryana or on foreign service, except for periods of leave without pay since \_\_\_\_\_ (in case there is any break, this may be specified.)
2. I certify that I have not been debarred from allotment of any type of house.
- a) If debarred give reasons for debar-ration alongwith the allotment No. \_\_\_\_\_ dated \_\_\_\_\_ with which previous house was allotted.
- b) If Government house was surrendered, No. of House, Type of House and Sector with date of vacation may be indicated.
3. I certify that I have not applied for any other type of house.
4. I agree to abide by the Govt. Residences Allotment Rules/Policy framed by Govt./House Allotment Committee and amended from time to time.
5. I certify that my stay in the Government service is continuous from date of entitlement as shown in Col. No. 11. During the said period, my pay was neither decreased due to demotion or any other reason nor demoted from the post.
6. I certify that the particulars given above are true and correct to the best of my knowledge and belief and nothing has been concealed there from. In case the particulars given above are found incorrect, I shall be liable for disciplinary action in addition to cancellation of allotment of my house.
7. I undertake to intimate within 7 days the fact of my retirement / transfer to any other office (Whether eligible or ineligible ) failing which I render myself for cancellation of the house under my occupation.
8. No U.T. Administration house at Chandigarh is under my occupation.

Yours faithfully

(Signature of applicant)

Endst. No.

Dated:- 1

Forwarded in original to the Secretary, House Allotment Committee, Nirman Sadan  
Sector-33, Chandigarh

2. (a) It is certified that the particulars mentioned above by the applicant are correct.
- (b) That his/her stay as declared in Col. 11 (to be specified) i.e. from \_\_\_\_\_ making him/her entitled for the allotment of \_\_\_\_\_ type house as applied for has been verified from his/her service record and is correct.
- (c) That he/she has been drawing the basic pay of Rs. \_\_\_\_\_ from 1.1.2010 \_\_\_\_\_ and has been holding the post of \_\_\_\_\_ (Class / Group I/II/III/IV post) from and it was not decreased due to demotion or any other reason at any time since the date of his/her service record and is correct.
- (d) It is certified that the applicant has not applied for any other type of Govt. residence.
2. It is certified that the applicant has never been debarred for allotment of Govt. residence due to any reasons.
3. It is certified that no U.T. Administration house is under occupation of the applicant.

Head of Department / DDO/  
Controlling Officer with seal

Eligibility Criteria Type of house	Station	Pay to be mentioned (in revised pay scales as on )	Documents to be attached
<u>General Pool</u>			
III	Panchkula	1.1.2010	Pay as on 1.1.2010 is to be verified by HOD/ DDO/ Controlling Officer
IV	Sector-39/B, Chandigarh	1.1.2010	Pay as on 1.1.2010 is to be verified by HOD/ DDO/ Controlling Officer
On medical grounds / on compassionate grounds			
I/ II/ III/ IV	Panchkula /39-B Chd	1.1.2010	Medical Certificate/ death certificate / affidavit of marital status

## 1 PHYSICALLY HANDICAPPED EMPLOYEE

Blind i.e. those who suffer from either of the following conditions: -

- a) Total absence of sight.
- b) Visual entity not exceeding 6/60 or 20/200 in the better eye with correcting lenses.

## 2 ORTHOPADICALLY HANDICAPPED/GENERAL NERVOUS SYSTEM: -

i.e. those who have a severe physical defects of deformity which cause undue interference with normal functioning of the bones/muscles and joints.

- a) Above the knee amputation of one lower limb or both.
- b) Above elbow amputation of both upper limbs.
- c) Paralysis of both upper limbs.
- d) Paralysis of one lower limb or both lower limb.
- s) Brunt out case of Rheumatoid arthritis (Crippling disease)
- f) Ankyiosing spondylities of whole spine,
- g) Fracture spine with Bladder or bowei in continence.

## 3. MEDICAL DISEASES:-

- a) Pulmonary Tuberculosis in infective phase (acid-fast baciiii Positive)
- b) AIDS,
- c) Leprosy.
- d) Corputrnonale.
- e) Myocardial in-faction.
- f) RHD or congenital Heart disease with congestive heart failure.
- g) Congestive Heart failure due to any other cause-

## 4. OTHERS:-

- a) Terminal Cancer or any organ of the body.
- b) Severe mental illness like psychosis as certified by psychiatrist and certificate countersigned by principal medical Officer G.H. Sector 16, Chandigarh, Civil Surgeon Sector 6, Panchkula or head of psychiatry Department PGI Chandigarh or Medical College & Hospital Sector 32-D, Chandigarh.  
Any other debilitating disease in the opinion of the House Allotment Committee.